



**REGIONAL MUNICIPALITY OF NIAGARA
POLICE SERVICES BOARD**

ACCOMMODATIONS STEERING COMMITTEE

Thursday, June 14, 2018

**Niagara Regional Police Service
Community Room 1st Floor, 5700 Valley Way, Niagara Falls, Ontario**

CALL TO ORDER

The Public Accommodations Steering Committee Meeting commenced at 10:26 am.

ROLL CALL

PSB MEMBERS: Mr. K. Gansel, Committee Chair
Mr. B. Gale, Board Chair
Mr. T. Bonham
Mr. A. Caslin
Ms. T. McKendrick
Mr. V. Stewart

Ms. D. Reid, Executive Director

NRPS MEMBERS: Chief B. MacCulloch
Deputy Chief B. Fordy, Support Services
A/Deputy Chief B. Ash, Operational Support
A/Superintendent J. Mackay, Operational Support
Ms. L. Rullo, Finance Manager

RMON: Mr. C. Carter, General Manager
Mr. M. Koren, Building Project Manager

DECLARATIONS OF CONFLICT/PECUNIARY INTEREST

There were no declarations of conflict or pecuniary interest.

MINUTES OF PREVIOUS MEETINGS

- 1. Minutes of the Confidential Accommodation Steering Committee Meeting held Thursday, May 10, 2018.** *(In Camera Minutes provided to Board and Service Members only).*

Moved by: T. Bonham
Seconded by: T. McKendrick

That the information be received.

Carried.

NEW BUSINESS

2. NRPS 1 District Facility – Project Update

The Committee considered a memorandum dated June 12, 2018 from Mislav Koren, Project Manager Buildings, Niagara Region, providing the Committee with an update on the current status of the NRPS 1 District Facility Project and the key accomplishments since the last project update provided at the May 10, 2018 Accommodation Steering Committee meeting.

Chair Gale expressed concern about the budget impact of the new steel tariffs. Mr. Koren said this will definitely have an impact on the design development budget and the construction cost estimate shows an increase of \$280,000 in steel prices, which will continue to rise. However, Mr. Koren anticipates that the prices will come in within range or slightly below the pre-tender cost estimate.

With respect to the project schedule, Mr. Koren advised that contractor requires additional time to complete the contract documents and the timeframe for the project schedule has been extended by approximately three (3) weeks. The project team is working towards a tender issue date of August 8, 2018 and the tender award recommendation to Regional Council on October 4, 2018.

Member Caslin expressed concern with the delay in the project schedule and asked what could be done to mitigate the schedule slip to get back to the original timeline. Mr. Koren advised that when the schedule was first issued at the start of the project it was identified as being aggressive with very tight timelines. The reason was due to the upcoming municipal election and recognizing that the last opportunity to make a recommendation for tender award would be to Council in October 2018. The recent schedule slip was a result of the design development cost estimate which first came in at \$1.5 million and after review was later reduced to approximately \$300,000. In addition, the consultant advised they needed a few more weeks to prepare the contract documents to ensure adequate quality assurance reviews. He advised that the three additional weeks would be time well spent to make sure that the drawings are checked, reviewed and to mitigate any delays and costs once construction starts.

Member Caslin said the timeline is critical and the delay is unacceptable because there is not enough evidence to show that a delay is warranted. He stated that it is important to send a message that the contractor needs to support our timelines based on cost, timing and schedule due to the political landscape that is taking place.

Moved by: A. Caslin
Seconded by: B. Gale

That the matter be referred back to staff to pull back the project schedule by three (3) weeks to return to the original timelines for the project schedule.

Carried.

OTHER NEW BUSINESS

There was no other new business.

NEXT MEETING

The next meeting is scheduled for Thursday, July 12, 2018 (time to be confirmed), NRPS Headquarters, Community Room, 1st Floor, 5700 Valley Way, Niagara Falls.

ADJOURNMENT

The Public Accommodation Steering Committee Meeting adjourned at 10:50 am

Bob Gale, Chair

Deb Reid, Executive Director