



**REGIONAL MUNICIPALITY OF NIAGARA
POLICE SERVICES BOARD**

**ACCOMMODATIONS STEERING COMMITTEE
PUBLIC MINUTES**

Thursday, July 11, 2019

**Niagara Regional Police Service
Community Room 1st Floor, 5700 Valley Way, Niagara Falls, Ontario**

CALL TO ORDER

The Public Accommodations Steering Committee Meeting commenced at 8:34 am.

ROLL CALL

PSB MEMBERS: Mr. K. Gansel, Committee Chair
 Mr. B. Steele
 Mr. D. Eke
 Mr. B. Gale
 Mr. K. Gibson
 Ms. T. McKendrick

 Ms. D. Reid, Executive Director

NRPS MEMBERS: Chief B. MacCulloch
 Deputy Chief B. Flynn, Operational Support
 Superintendent R. Frayne, Operational Support
 Staff Sergeant M. Lagrotteria, Communications
 Mr. J. Berg, Purchasing Agent/Coordinator, Quartermaster Stores

RMON: Mr. M. Koren, Building Project Manager
 Mr. B. Ray, Associate Director, Facilities Management

DECLARATIONS OF CONFLICT/PECUNIARY INTEREST

There were no declarations of conflict or pecuniary interest.

NEW BUSINESS

- NRPS 1 District Facility – Project Update**
The Committee considered a memorandum dated July 8, 2019 from Mislav Koren, Project Manager Buildings, Niagara Region, providing the Committee with an update on the current status of the NRPS 1 District Facility Project.

Mr. Koren summarized the project activities from February to June 2019. Regional Council approved additional funding for the 1 District Project in February 2019, allowing the construction contract to be awarded to Merit Contractors Niagara for \$14,833,000. Merit Contractors mobilized onsite on April 1, 2019 and started with site grading activities. Site servicing (i.e. sanitary, storm and water) has been completed.

Merit is currently working on building foundations which are approximately 30% complete. The project team is working with the contractor to identify cost-savings in the range of \$350,000 that will be utilized for the construction of overflow parking lot at NRPS Headquarters. The project is currently on-track with an approved budget of \$20,015,833 and an anticipated completion date of August 28, 2020.

With regards to the communications back-up facility, Chief MacCulloch advised that discussions are ongoing with Regional staff at the Joint Accommodation Steering Committee and a report is anticipated in the near future. The Service continues to work with the Region and Joint Committee to address the parking issue at Headquarters, which stems from budgetary constraints from that project. However, the Service is satisfied that given the modifications made to the 1 District design that it will not impact police operations and they will be able to achieve the desired savings to accommodate the parking issue. Chief MacCulloch has stressed to Regional staff the importance of getting an RFP out on the parking lot expansion as soon as possible so that it can be addressed prior to January 2020.

Regarding the future use of the 68 Church Street property, the goal is to identify a location that can temporarily house the communication back-up centre until a permanent structure can be identified for long-term use. The Region would like the police to relocate its communications backup centre at 68 Church Street at the same time it relocates to the new 1 District facility, which is also dependent on identifying the appropriate location for the communication back-up. Mr. Koren advised that once the building is vacant the Region will assess any future need for the facility and if there is no Regional need for the property it will be declared surplus and disposed of in accordance with the Region's surplus property disposal process.

The Committee determined that on a go forward basis, the receipt of Regional status updates for the progression of the 1 District build via monthly written reports will suffice as a standard practice. Those reports will be circulated to the Board for their information on a regular monthly basis and should any fulsome discussions be needed a Committee meeting will be scheduled.

The Committee Chair requested an update on the status of the additional secured parking expansion for employees at NRPS Headquarters. Mr. Koren advised that they are working with Hydro One to supply the necessary documentation to secure a lease agreement and Hydro One is committed to expediting the process. The Region is working with the consultant to prepare tender documents and may be able to tender in advance of having the lease agreement signed so the Region will be able to accelerate the parking expansion project.

Moved by: B. Steele
Seconded by: D. Eke

That the information be received.

Carried.

OTHER NEW BUSINESS

Member Gale requested the Board move to closed session to discuss the leasing of a property.

NEXT MEETING

The next meeting is scheduled for Thursday, September 12, 2019 (time to be confirmed), NRPS Headquarters, Community Room, 1st Floor, 5700 Valley Way, Niagara Falls.

ADJOURNMENT

The Public Accommodation Steering Committee Meeting adjourned at 8:55 am.

Kenneth Gansel, Chair

Deb Reid, Executive Director