



**REGIONAL MUNICIPALITY OF NIAGARA
POLICE SERVICES BOARD**

**INFORMATION TECHNOLOGY COMMITTEE
PUBLIC MINUTES**

Thursday, February 8, 2018

**Niagara Regional Police Service
Community Room, 1st Floor, 5700 Valley Way, Niagara Falls**

CALL TO ORDER

The Information Technology Committee Meeting of the Niagara Police Services Board commenced at 11:44 am.

ROLL CALL

PSB MEMBERS: Mr. K. Gansel, Committee Chair
Mr. B. Gale, Chair
Mr. T. Bonham
Mr. A. Caslin
Mr. V. Stewart

Ms. D. Reid, Executive Director

NRPS MEMBERS: Chief B. MacCulloch
Deputy Chief B. Flynn, Operational Services
Deputy Chief B. Fordy, Support Services
Mr. A. Askoul, Director, Information and Technology
Mr. C. Bell, Senior Database Administrator
Ms. C. Hunt, IT Business Systems & Applications Supervisor
Mr. T. Roome, Public Safety Radio System Manager
D/Sergeant T. Henderson, Executive Officer, Deputy Chief of Police
Constable K. McGrath, Real Time Operating Centre

DECLARATIONS OF CONFLICT/PECUNIARY INTEREST

There were no declarations of conflict or pecuniary interest.

MINUTES OF PREVIOUS MEETINGS

There were no Minutes from the previous meeting.

NEW BUSINESS

1. **Enterprise Electronic Forms**

The Committee considered Service report 29/2018 dated January 29, 2018 providing the Committee with a request to approve the purchase of Nintex software solution platform from DevFacto Technologies in the amount of \$85,000 USD to implement a modern and sustainable new electronic forms solution with intelligent workflow processes to allow the decommissioning of internal static and legacy forms.

Moved by: T. Bonham
Seconded by: A. Caslin

That the Committee approve the purchase of Nintex software solution platform from DevFacto Technologies Inc., in the amount of \$85,000 USD including applicable taxes as outlined in the quote appended to the report;

And further, that the Chief of Police be authorized to execute the required documentation.

Carried.

2. **2018 Niagara Ortho-Photography Project – Partner Participation Agreement**

The Committee considered Service report 35/2018 dated February 5, 2018 providing the Committee with a report advising that the Niagara 2018 Aerial-Photo Partner Participation Agreement from the 2013 Agreement was signed by the Director, Technology Services on January 12, 2018.

At the Committee's request, Mr. Askoul will consult with the GIS Specialist and report back to confirm what additional layers of key infrastructure assets are mapped and would apply to emergency services first-responders.

Moved by: B. Gale
Seconded by: V. Stewart

That the Committee approves the Participant Agreement dated January 12, 2018 between the Regional Municipality of Niagara and the Niagara Regional Police Service;

And further, that the Chief of Police (or his designate) be authorized to execute the required documentation.

Carried.

OTHER BUSINESS

There was no other business reported.

NEXT MEETING

The next meeting is scheduled for Thursday, March 8, 2018 (time to be determined), NRPS Headquarters, Community Room, 1st Floor, 5700 Valley Way, Niagara Falls.

ADJOURNMENT

The Public Information Technology Committee Meeting adjourned at 12:09 pm.

Bob Gale, Chairperson

Deb Reid, Executive Director