



**REGIONAL MUNICIPALITY OF NIAGARA  
POLICE SERVICES BOARD**

**INFORMATION TECHNOLOGY COMMITTEE  
PUBLIC MINUTES**

**Thursday, February 9, 2017**

**Niagara Regional Police Service  
Community Room, 1<sup>st</sup> Floor, 5700 Valley Way, Niagara Falls**

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**CALL TO ORDER**

The Information Technology Committee Meeting of the Niagara Police Services Board commenced at 10:21 am.

**ROLL CALL**

PSB MEMBERS: Mr. K. Gansel, Committee Chair  
Mr. B. Gale, Chair  
Mr. A. Caslin  
Mr. T. Bonham  
Mr. B. Marshall  
Mr. V. Stewart

Ms. D. Reid, Executive Director

NRPS MEMBERS: Chief J. McGuire  
Deputy Chief B. MacCulloch, Operational Support  
A/Deputy Chief M. McMullen, Support Services  
Mr. A. Askoul, Director, Information and Technology

OTHER: Mr. R. McGuire, Citizen

**DECLARATIONS OF CONFLICT/PECUNIARY INTEREST**

There were no declarations of conflict or pecuniary interest.

**MINUTES OF PREVIOUS MEETINGS**

1. **Minutes of the Information Technology Committee Meeting held Thursday, January 12, 2017.**

Moved by: B. Marshall  
Seconded by: T. Bonham

**That the information be received.**

**Carried.**

## UNFINISHED BUSINESS

### 2. IT Equipment – Additional Details

At its September 8, 2016 meeting the Information Technology Committee considered the Service report 222/2016 which captured updated expenditure details in relation to the 2015 IT Equipment Replacement Capital Project (PO1508). At that time the Board requested confirmation on the number of computers and monitors that were purchased.

On February 6<sup>th</sup>, the Service advised by email that there were a total of 260 monitors and 335 computers (PC, laptops, workstations, equipment for the 911 Centre) purchased.

Mr. Askoul advised that based on the recommendation of the Purchasing Department at the Region and consistent with the Region's practice from a procurement perspective, the Service's used computers are sent to the Region's recycling plant. Although the Region may receive some form of a value added benefit as a result of this recycling process, the Service does not. Police do have the option to seek funding from alternate disposal methods such as public auction.

In past years, the Region issued auction notices to members of the community for sales of various items, such as cars, furniture, computers, etc. Member Marshall requested the issue be addressed at the March 9<sup>th</sup> Finance Committee meeting when Regional staff are in attendance for discussions to determine if it would be advantageous for the Service to sell old use computers through a public auction process based the monetary value of the equipment.

Board Chair Gale requested an update on the progress regarding the decommissioning efforts specific to the Fort Erie water tower, which is pending the removal of radio equipment that was used with the old NRPS radio system. Mr. Askoul advised the matter is pending receipt of a decommissioning cost assessment for all former radio sites and that those costs, which are currently being reviewed, will be reported to the Board once finalized. In order to expedite the decommissioning of the Fort Erie water tower, Mr. Askoul advised that a specialist/rigger may need to be hired and that he can address the issue with the appropriate Regional staff members from the water/waterwaste department to determine if the equipment can be removed by the Region at no cost. Board Chair Gale supported those discussions to determine the fastest and least expensive way to remove the equipment from the tower.

Moved by: V. Stewart  
Seconded by: B. Marshall

**That the information be received.**

**Carried.**

## NEW BUSINESS

### 3. Microsoft Enterprise Agreement Renewal – 2017-2019

The Committee considered Service report /2017 dated February 3, 2017 providing the Board with a report to request the renewal of one of two Microsoft Enterprise Agreements for the years 2017 to 2019 and to award renewal of the Enterprise Agreement with CDW Canada.

Moved by: T. Bonham  
Seconded by: A. Caslin

**That the Board approve the Microsoft Enterprise Enrollment Agreement with CDW Canada for the term of 2017 to 2019 inclusive as outlined in the quotation appended to the report;**

**And further, that the payment to CDW Canada of the yearly amount of \$245,651.00 for a grand total of \$736,945.00 including HST (net of rebates) over three (3) years.**

**Carried.**

## **OTHER BUSINESS**

### **NRPS – 2014 - 2016 Strategic Plan (January 1, 2014 – December 31, 2016)**

Committee Chair Gansel referenced the Service's IT Strategic Plan, which expired on December 31, 2016, and he questioned the status of a new Plan. Mr. Askoul advised that the Service will be reporting on the performance of the IT Strategic Plan through the NRPS Business Plan reporting process given there are several alignments between the two. The next step on the IT Strategic Plan development is to consult with the Chief and his executive staff for determination of the Plan's mandate and that once finalized it will be brought to the Board for adoption.

### **NEXT MEETING**

The next meeting is scheduled for Thursday, March 9, 2017 at 11:30 am, NRPS Headquarters, Community Room, 1<sup>st</sup> Floor, 5700 Valley Way, Niagara Falls.

### **ADJOURNMENT**

The Information Technology Committee Meeting adjourned at 10:52 am.

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Bob Gale, Chairperson

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Deb Reid, Executive Director