



**REGIONAL MUNICIPALITY OF NIAGARA  
POLICE SERVICES BOARD**

**ADMINISTRATION & LICENSING COMMITTEE  
PUBLIC AGENDA**

Thursday, March 9, 2017 at 11:30 am

Niagara Police Services Board  
Multipurpose Room 1<sup>st</sup> Floor, 110 James Street, St. Catharines

---

**CALL TO ORDER**

**ROLL CALL**

**DECLARATIONS OF CONFLICT/PECUNIARY INTEREST**

**MINUTES OF THE PREVIOUS MEETINGS**

1. **Minutes of the Confidential Licensing Committee Meeting held Thursday, January 12, 2017.** *(In Camera Minutes provided to the Board and Committee Members only).*

Moved by:  
Seconded by:

**Recommendation:** *That the information be received.*

**UNFINISHED BUSINESS**

2. **Licensing Unit – Financial Status Report – Follow-Up to PSB Request for Information**  
At its February 23, 2017 meeting, the Board considered Service report 43/2017 dated February 8, 2017 providing the By-law Enforcement/Licensing Unit's Operating Statement for the Year-Ended December 31, 2016 to reflect the actual revenues and costs directly charged to the Unit, its share of the Regional chargebacks from indirect allocations and a full allocation for the costs of the vehicles used by members of the Unit.

The Service was asked to restate "Appendix A" to reflect a correction from (4) vehicles to three (3) vehicles that are assigned to the Licensing Unit. Upon further review, the Service has confirmed that there are four (4) vehicles assigned to the Licensing Unit and the report, as originally submitted, is correct.

Moved by:  
Seconded by:

**Recommendation:** *That the information be received.*

## **NEW BUSINESS**

- 3. Licensing Unit Revenue/Labour Resources Analysis** – Service report 66/2017 dated March 2, 2017 providing the Committee with an analysis comparing the revenue of each licence category with the amount of labour/resources allocated to the By-law Enforcement and Licensing Unit for 2016.

Moved by:  
Seconded by:

***Recommendation: That the information be received.***

## **OTHER NEW BUSINESS**

## **NEXT MEETING**

The next meeting is scheduled for Thursday, April 13, 2017 at 11:30 am, NRPS Headquarters, Community Room, 1<sup>st</sup> Floor, 5700 Valley Way, Niagara Falls.

## **ADJOURNMENT**