



**REGIONAL MUNICIPALITY OF NIAGARA
POLICE SERVICES BOARD**

**FINANCE COMMITTEE
PUBLIC MINUTES**

Thursday, March 9, 2017

**Niagara Regional Police Service
Community Room 1st Floor, 5700 Valley Way, Niagara Falls**

CALL TO ORDER

The Finance Committee Meeting commenced at 8:36 am and was adjourned for closed session at 9:45 am. The meeting reconvened at 9:58 am.

ROLL CALL

PSB MEMBERS: Mr. B. Marshall, Committee Chair
Mr. B. Gale, Board Chair
Mr. K. Gansel, Board Vice Chair
Mr. D. Barrick
Mr. T. Bonham
Mr. A. Caslin
Mr. V. Stewart

Ms. D. Reid, Executive Director

NRPS MEMBERS: Chief J. McGuire
Deputy Chief B. MacCulloch, Operational Support
A/Deputy Chief G. Bench, Support Services
Inspector M. Giannico, Executive Officer to the Chief of Police
Ms. L. DiDonato-DeChellis, Director of Business Services
Ms. L. Rullo, Manager, Finance Unit
Mr. T. Roome, Public Safety Radio System Manager
Mr. J. Sanders, Manager, Video Unit
Mr. J. Ohlman, Video Producer, Video Unit

RMON: Mr. J. Burgess, A/Commissioner of Corporate Services
Ms. H. Chamberlain, Director Financial Management & Planning,
Deputy Treasurer
Ms. M. Murphy, Associate Director, Budget Planning & Strategy

NRPA: Mr. P. McGilly, Vice-President, Niagara Region Police Association

OTHER: Mr. R. McGuire, Citizen

DECLARATIONS OF CONFLICT/PECUNIARY INTEREST

There were no declarations of conflict or pecuniary interest.

MINUTES OF PREVIOUS MEETINGS

1. Minutes of the Finance Committee Meeting held Thursday, February 9, 2017.

Moved by: B. Gale
Seconded by: T. Bonham

That the information be received.

Carried.

NEW BUSINESS

2. Niagara Region Presentation – Indirect Allocations

The Committee considered a presentation from Mr. Jason Burgess, A/Commissioner of Corporate Services, Niagara Region, on indirect allocations in response to the Board Finance Committee's request for further information about indirect allocations, program support services, use of court security funds, policy for disposal of IT equipment, and to answer any related questions. The following reports were considered as background information:

- **Niagara Regional Police Service Follow-Up** – Service report 5/2017 dated January 3, 2017 providing the Board's Finance Committee with additional information with respect to the indirect allocations and debt charges apportioned to the Niagara Regional Police Services' 2017 budget and included in the Region's 2017 Consolidated Budget.
- **2017 Indirect Allocations Budget Report – Niagara Region** – Memo dated January 27, 2017 from Mr. Jason Burgess, Acting Commissioner of Corporate Services, Niagara Region, providing additional information in response to the Board's questions regarding the 2017 Indirect Allocations.

Moved by: B. Gale
Seconded by: A. Caslin

That the presentation be received.

Carried.

3. 2016 Year-End Financial Operating Results – NRPS and Board

The Committee considered Service report 44/2017 dated February 8, 2017 providing details of the 2016 year-end financial operating results and proposed reserve transfers, representing a net expenditure before indirect allocations deficit of \$165,111. *(The item was referred from the February 23, 2017 meeting for the inclusion of additional options for Board consideration.)*

Member Barrick noted that the report does not include any additional options and he questioned if the Service is able to meet the Board's request for the additional information and options. Chief McGuire advised that there are no other options than those that were presented to the Board at the February 23, 2017 meeting and he advised that any discussions relating to the reasoning will need to be considered in closed session.

The Board moved into closed session and upon conclusion of the confidential portion of the meeting the item was reconsidered during the public session.

Moved by: A. Caslin
Seconded by: D. Barrick

That the recommendation to transfer the amount of \$2,169,014 from the Contingency Reserve to offset the year end provisions be lifted and deferred until the end of April 2017 and/or such time that negotiations have completed.

Carried.

Moved by: K. Gansel
Seconded by: T. Bonham

That, subject to the approval of Regional Council of the Consolidated Regional Year-End Transfer Report, the Board approves the following:

- **The transfer of \$200,000 from the Capital Levy Reserve to offset transition expenditures;**
- **The transfer of \$325,000 from the Benefits Liability Reserve to offset the benefit variance; and**
- **The transfer of \$95,128 from the Police Services Board (PSB) Contingency Reserve to offset the Board's deficit and legal costs allocated to By-Law and Licensing.**

Carried.

4. Third Party Outsourcing Opportunities – Payroll

The Committee considered Service report 54/2017 dated February 14, 2017 recommending that a Request for Information (RFI) for third-party outsourcing opportunities not be initiated at this time given that through the Region, the NRPS has access to software applications specific to payroll processing for the calculation of payments to employees for their work, benefits and statutory deductions that are based on unique components captured within the Human Resources Information System (HRIS).

Moved by: D. Barrick
Seconded by: A. Caslin

That the Committee approve the decision to not proceed with a Request for Information.

Carried.

OTHER BUSINESS

There was no other business reported.

ADJOURNMENT

The Finance Committee adjourned at 10:03 am.

Bob Gale, Chair

Deb Reid, Executive Director