



Niagara Regional Police Service

Municipal Freedom of Information and Protection of Privacy Act

ACCESS / CORRECTION REQUEST

Request for:

Access to own personal information

Access to general information

Correction of own personal information

There is a mandatory application fee of \$5.00 that *must* accompany all requests.

PART A:

If request is for access to, or correction of, own personal information records:

Surname appearing on records: Same as below or

REQUESTER DETAILS

Last Name	First Name	Middle Name	Date of Birth
Address (Number)	Street	Apt./Unit	City/Town
Province	Postal Code	Telephone	Email Address

If you are requesting access to records:

Provide a detailed description of the record(s) you are requesting, for example: dates, types of incidents, location, names of individuals involved, etc. The NRPS member accepting this application is not permitted to do a database search for you, so please provide as much information as possible.

If you are requesting a correction of personal information:

Please indicate the desired correction and, if appropriate, attach any supporting documentation. You will be notified if the correction is not made and you may require that a statement of disagreement be attached to your personal information.

The record(s) you have requested may contain the personal information of individuals other than yourself (e.g. Victim, accused, witness).

Do you wish us to contact these individuals to try and obtain their consent to disclose their information? Yes No

If yes, do you consent to our releasing your identity to the individuals we contact? Yes No

(You are not required to release your identity under MFIPPA.)

Signature	Date
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PART B:

For Office Use Only

Request & Fee Received By Employee #	Date Received	<input type="checkbox"/> Requester's government issued photo ID viewed and photocopied (attach photocopy to this form).
Receipt #	Comments	

FORM 030.22.07