



# NIAGARA

REGIONAL POLICE SERVICE

## REQUEST FOR RECORDS FROM INSURANCE DESK

### REQUEST FOR:

Incident Report (e.g. B&E, Fraud, Theft, Stolen Property, Property Damage- not caused by vehicle, Lost/Stolen Passport ID *International Only*) For Canadian Passports please visit *Passport Canada*

- ☐ Officer's Notes (**MVC Report Only**)  
☐ Witness Statements (**MVC Report Only**)

### DETAILS:

APPLICANT'S FIRST NAME:

APPLICANT'S LAST NAME:

FULL MAILING ADDRESS (INCLUDING POSTAL CODE):

E-MAIL ADDRESS:

AGENCY CONTACT NAME: (if applicable)

PHONE NUMBER:

INCIDENT NUMBER (if known):

DATE AND TYPE OF INCIDENT:

LOCATION OF INCIDENT:

Signature: \_\_\_\_\_

### For Office Use Only:

To be picked up at District #:	Ok to leave voicemail? (If needed): yes / no
Notify when report is ready for pickup: yes / no	Incident report to be mailed to above address: yes / no
I.D. verified and copy attached: yes	Paid:        yes        no Receipt #:
Clerk Name & Member #:	Comments: